

OVERVIEW OF BUDGET

DEPARTMENT: ARCHITECTURE & ENGINEERING
DIRECTOR: G. DANIEL OJEDA
BUDGET UNIT: AAA ANE

I. GENERAL PROGRAM STATEMENT

Architecture & Engineering is responsible for the planning, design and administration of the county's Capital Improvement Program. The staff prepares bid packages and advertisements for bid, negotiates and administers projects for design and construction and provides inspection and construction project management services through completion of the project.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	490,816	529,617	567,126	645,063
Total Revenue	12,211	5,000	13,464	5,000
Local Cost	478,605	524,617	553,662	640,063
Budgeted Staffing		23.0		25.0

Workload Indicators

Construction Contracts Awarded	93	100	88	106
Consultant Agreements	54	31	57	41

Additional expenses were the result of budget adjustments approved by the Board on January 29, 2002, for consultant services, the purchase of computer hardware, and the purchase of a copier. Increase in revenue was due to higher than anticipated planning and cost estimating requests by non-general fund departments.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Additional positions (1.0 Building Construction Engineer II and 1.0 Chief Building Construction Engineer) are necessary to enhance project workload which currently consists of 157 projects with an estimated value of \$104 million.

PROGRAM CHANGES

None.

GROUP: Internal Services DEPARTMENT: Architecture & Engineering FUND: General AAA ANE			FUNCTION: General ACTIVITY: Property Management		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	1,673,519	1,712,162	1,816,501	210,875	2,027,376
Services and Supplies	259,921	174,164	212,452	18,800	231,252
Central Computer	9,197	9,197	20,016	-	20,016
Equipment	-	16,000	16,000	(16,000)	-
Transfers	-	8,888	8,888	612	9,500
Total Exp Authority	1,942,637	1,920,411	2,073,857	214,287	2,288,144
Less:					
Reimbursements	(1,375,511)	(1,390,794)	(1,428,794)	(214,287)	(1,643,081)
Total Appropriation	567,126	529,617	645,063	-	645,063
<u>Revenue</u>					
State Aid	2,722	-	-	-	-
Current Services	10,922	5,000	5,000	-	5,000
Other Revenue	(180)	-	-	-	-
Total Revenue	13,464	5,000	5,000	-	5,000
Local Cost	553,662	524,617	640,063	-	640,063
Budgeted Staffing		23.0	23.0	2.0	25.0

ARCHITECTURE & ENGINEERING

Total Changes in Board Approved Base Budget		
Salaries and Benefits	104,339	MOU, retirement, and 2% budget reduction.
Services and Supplies	38,288	Inflation, risk management liabilities, and EHAP.
Central Computer	10,819	
Reimbursements	(38,000)	
Total Appropriation Change	115,446	
Total Revenue Change	-	
Total Local Cost Change	115,446	
Total 2001-02 Appropriation	529,617	
Total 2001-02 Revenue	5,000	
Total 2001-02 Local Cost	524,617	
Total Base Budget Appropriation	645,063	
Total Base Budget Revenue	5,000	
Total Base Budget Local Cost	640,063	

Board Approved Changes to Base Budget		
Salaries and Benefits	210,875	Increase due to the addition of 1.0 Bldg Cons Engr II and 1.0 Contract Chief Bldg Cons Engr.
Services and Supplies	18,800	Increase due to the addition of personnel and reassignment of equipment budget (\$16,000) to services and supplies.
Equipment	(16,000)	The annual budget of \$16,000 is not required in the next fiscal year and has been reallocated to the services and supplies budget.
Transfers	612	Increase due to MOU salary adjustments.
Reimbursements	(214,287)	Increase due to the reimbursement from various CIP projects worked on by the new Contract Chief Bldg Const Engineer and the Building Construction Engineer II.
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	